



**STATE OF UTAH**  
**DEPARTMENT OF ENVIRONMENTAL QUALITY**  
**DIVISION OF SOLID AND HAZARDOUS WASTE**  
P.O. Box 144880, Salt Lake City, Utah 84114-4880

**IMPORTANT! Before filling out this form, please read all attached instructions.**

**PERMIT APPLICATION FOR USED OIL PROCESSORS AND RE-REFINERS**

1. Company Name:	9. Facility's Physical Address and Phone # (if different than company information):
2. Company's Physical Address:	
3. Company's Mailing Address:	
4. Company Phone #:	
5. Company Owner's Name:	10. Name and Title of Contact Person:
6. Property Owner's Name:	11. Company EPA ID #:
7. Property Owner's Address:	<div style="text-align: center;"><b>STATE USE ONLY</b></div> Permit Filing Fee (\$100) paid Yes <input type="checkbox"/> No <input type="checkbox"/>  Used Oil Handler Certificate (\$100) paid Yes <input type="checkbox"/> <input type="checkbox"/>  No  Permit Number:
8. Property Owner's Telephone #:	

12. If property is leased, a copy of the lease agreement must be submitted in addition to a letter from the owner of the property addressed to the Director of the Division of Solid and Hazardous Waste explaining that he/she is aware and approves of the lessee's intent to apply for a Used Oil Transporter Permit and the activities that will be occurring on his/her property.

13. List all grades of oil to be produced at the facility.

14. Average daily throughput in gallons \_\_\_\_\_.  
Average yearly throughput in gallons.\_\_\_\_\_.

15. Describe in detail your methods of disposing of any waste liquids, sludge or other solids. Include a copy of the POTW permit. Please provide name, address, and telephone # of solid waste facility used for the disposal of the above listed materials.

16. R315-15-13.4 requires the following information also be included with the permit application:

- a. Detailed map of the facility with processing equipment, sumps, and storage vessels clearly identified.

- b. Type of secondary containment and volume, including type and number of storage vessels to be used.
- c. Copies of business license and zoning permit, and, if applicable, any other licenses and permits required by federal, state and local government entities.
- d. A detailed emergency spill containment plan. Please refer to R315-15-9 and R315-15-13.4.
- e. Submit a duplicate signed original of liability insurance or other acceptable proof of financial responsibility for any liability resulting from the transportation of used oil and environmental pollution legal liability insurance for accidental spill or mishandling of used oil, e.g., bodily injury, property damage, and damage to third parties, incurred from the collection and transportation of used oil. At a minimum, the amount of environmental pollution liability insurance required is \$1,000,000 per occurrence and \$2,000,000 in the annual aggregate. Include the expiration or anniversary date of insurance policies. Policy shall have the Utah Used Oil Pollution Liability Insurance Endorsement for Sudden Occurrences.
- f. Analysis plan detailing used oil testing procedures and how rebuttable presumption requirements will be met (R315-15- 4.5).
- g. A closure plan meeting the requirements of R315-15-11.
- h. Proof and amount of reclamation surely sufficient to assure reclamation of the facility in accordance with R315-15-12.4 and R315-15-11.1.

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The Company owner or his/her designated representative must sign this form.

*I certify under penalty of law that the application and all attachments were prepared by me or under my direction or supervision. The information submitted is to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment for knowing violations.*

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## INSTRUCTIONS

1. This form shall be used to apply to the Utah Division of Solid and Hazardous Waste for a permit to act as a Used Oil Processor or Re-refiner.
2. Used Oil Processors and Re-refiners are addressed in Utah Standards for the Management of Used Oil, R315-15. Copies of the Rules can be ordered from the Utah Division of Solid & Hazardous Waste, P.O. Box 144880, Salt Lake City, Utah. 84114-4880. The Rules are also posted on the web at: <http://www.rules.utah.gov/publicat/code/r315/r315-015.htm>.
3. If the company registering has not received an EPA ID Number, completion and submittal of this form to the Executive Secretary of the Utah Solid and Hazardous Waste Control Board will satisfy the requirements as found in R315-15-7.4(b)(2) and an EPA ID Number will be issued to the company.
4. Type or print neatly in ink.

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## FEES

- A filing fee of \$100 is required and must be attached with each permit application.
- A registration fee of \$100 is also required to obtain a Used Oil Handler Certificate that is necessary to operate as a Used Oil Processor or Re-refiner in Utah. This is an annual registration fee that will need to be renewed by December 31 of each calendar year. This fee must also be attached.
- The Permittee will be billed for actual costs associated with the review of the permit application, permit preparation and publishing a public notice in two local newspapers to initiate the required 15-day public comment period on the proposed permit.

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## DEFINITIONS

- ! **USED OIL** - any oil refined from crude oil or synthetic oil, that has been used and as a result of that use is contaminated by physical or chemical impurities.
- ! **PROCESSING** – a chemical or physical operation designed to produce from used oil, or to make used oil more amendable for production of: gasoline, diesel, and other petroleum derived fuels; lubricants; or other products derived from used oil. Processing includes: blending used oil with virgin petroleum products; blending used oils to meet fuel specifications; filtration; simple distillation; chemical or physical separation; and re-refining.
- ! **USED OIL RE-REFINER** – any person who re-refines used oil to remove its physical and chemical contaminants.
- ! **RE-REFINED OIL** – used oil which is re-refined to remove the physical and chemical contaminants acquired through use which, by itself or when blended with new oil or additives, is substantially identical or superior to new oil intended for the same purposes.

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*A permitted used oil processor or re-refiner shall maintain a complete record of all analyses and transactions, documented by reproducible receipts for three years; and, upon request, make available to the Division for inspection or photocopying, all applicable analyses, records, and receipts for purposes of review and audit.*

*Permitted used oil processor or re-refiner shall submit an annual report to the Division of Solid and Hazardous Waste of activities during the calendar year. The annual report shall be submitted to the Division no later than March 1 of the year following the reported activities.*

*The owner or operator shall notify the Division of Solid and Hazardous Waste in writing of any changes in the information submitted to apply for a permit within 20 days prior to change.*